



MEMORANDUM

Date: January 28, 2010
To: Owners and Management Agents
From: Contract Management Services
Subject: EIV Webcast and Link to Housing Notice H 09-20

IMPORTANT: EIV Webcast and EIV Notice H09-20

On December 31, 2009, HUD posted the Enterprise Income Verification (EIV) Instructional Course webcast on their webcasts page for owners and management agents (O/As), contract administrators and HUD staff to view at their convenience. Important information concerning the implementation of EIV is contained in the webcast. O/As are especially encouraged to watch the webcast and to read the EIV Notice H09-20, both of which provide critical guidance on the use of EIV and the changes that will need to be made in Tenant Selection Plans and other policies and procedures.

As a follow-up to the webcast, a live Question and Answer session will be held on February 25, 2010 from 11:00 a.m. EST to 1:00 p.m. EST. This session will also cover the Final Rule on Refinement of Income and Rent Determination Requirements in Multi-Family Housing Programs. Slides for this portion of the webcast will be posted prior to the webcast. A RHIP listserv message will be sent as soon as the slides for this webcast are posted.

To benefit most from the live Q&A session, owners and management agents are strongly encouraged to view the EIV Instructional Course webcast in its entirety, and to read carefully EIV Notice H09-20, *Enterprise Income Verification (EIV) System*, prior to the Question and Answer session.

The webcast can be found at

<http://portal.hud.gov/portal/page/portal/HUD/webcasts/archives/multifamily> and the EIV Notice at

http://portal.hud.gov/portal/page/portal/HUD/program_offices/administration/hudclips/notices/hsg/files/09-20hsgn.doc